

# **PRIMETIMERS® OF CHARLOTTE BYLAWS**

## **ARTICLE I**

### **NAME AND MEETING**

SECTION 1. The name of the organization shall be the “PrimeTimers® of Charlotte.”

SECTION 2. The regular meeting time of the organization shall be the second Sunday of each month at 5:00 PM unless otherwise notified by the Board of Directors.

## **ARTICLE II**

### **AIMS AND PURPOSES**

SECTION 1. PrimeTimers® of Charlotte is a group of mature gay and bisexual men, and younger men over 21 who prefer the company of older men, coming together in a supportive atmosphere to promote educational, cultural, and social activities for mature gay and bisexual men. The Chapter operates exclusively for social, cultural, charitable and educational purposes, catering to gay and bisexual men.

## **ARTICLE III**

### **MEMBERSHIP**

SECTION 1. Membership Requirements:

Membership in the PrimeTimers® of Charlotte shall be limited to gay and bisexual men. The minimum age for membership is 21. Any adult gay or bisexual male of good moral character is eligible for membership and all of the privileges and duties thereof. No person shall be denied membership because of race, creed, color, national origin, or physical handicap. Such a person, upon favorable actions, shall become a member unless he has failed to pay his dues, as determined by the Board of Directors.

SECTION 2. Application for Membership:

Application for membership shall be made in writing using the membership application form and given to the Treasurer or any other Board Member. Each applicant must abide by all rules promulgated by PrimeTimers® of Charlotte.

SECTION 3. Termination of Membership:

1. A Member may resign from PrimeTimers® of Charlotte at any time upon written notice addressed to the Secretary.

2. Forfeit of membership shall be for delinquent dues.
3. Members who resign or are expelled from PrimeTimers® of Charlotte shall be absolved automatically of all duties and rights of membership and shall surrender all properties of PrimeTimers® of Charlotte in their possession upon termination.
4. Any Member may be expelled for improper conduct as determined by the Board of Directors. Written charges, having been duly made, will be read by the Board of Directors who will, in turn, bring their recommendations to the membership. A decision shall be made by two-thirds vote of the Members present and voting provided there is a quorum present (see Article VIII, Section 4).

## **ARTICLE IV**

### **DUES**

SECTION 1. The amount of annual dues shall be determined by the Board of Directors and shall be due January 1<sup>st</sup> and received by the Treasurer no later than the February Chapter meeting date. The dues will be prorated for the first year for those new members who join after the beginning of the membership year.

SECTION 2. Under certain special circumstances (such as financial circumstances of the member) dues may be waived by the Board of Directors.

SECTION 3. Members are encouraged to bring guests for up to two complimentary visits per calendar year for any function financially sponsored by PrimeTimers® of Charlotte. After two complimentary visits, persons are required to submit a membership application and begin paying annual dues.

SECTION 4. Dues are non-refundable.

## **ARTICLE V**

### **ORGANIZATION AND MANAGEMENT**

SECTION 1. The affairs and business of PrimeTimers® of Charlotte shall be managed by the Board of Directors.

SECTION 2. The Board of Directors shall consist of the Officers of PrimeTimers® of Charlotte and up to three Directors-at-Large, (the immediate Past President plus an additional Director at Large for each 75 members, up to a maximum of three). All Directors shall be Regular members in good standing.

SECTION 3. The Officers shall consist of the President, Vice President, Secretary, Treasurer, Director of Communications and Director of Publications.

SECTION 4. One Director-at-Large shall normally be the immediate Past President. In the event that the Past President is unable to serve as Director-at-Large, the President shall appoint a member in good standing to the position. All other Director-at-Large positions shall be filled through the Nominating Committee process and elected by the membership, except as provided in Article 7, Section 5.

## ARTICLE VI

### POWERS AND DUTIES

#### SECTION 1. OFFICERS:

**The President** shall be the chief executive officer of PrimeTimers® of Charlotte, shall preside at all meetings of the Board of Directors and at all meetings of the membership of PrimeTimers® of Charlotte. The President shall be an ex-officio member of all committees (except the Nominating Committee) of PrimeTimers® of Charlotte and shall represent PrimeTimers® of Charlotte at official functions. In the absence of the Treasurer the President shall sign checks. It is the desire of the Chapter that member(s) nominated for election as President shall have served on a current or previous Board of a PrimeTimers® Chapter. If such member is not available to serve/seek the office of President, a Charlotte Chapter member who has been a member for three or more years can be considered/nominated for the office of President of the PrimeTimers® of Charlotte.

**The Vice President** shall, in the absence or disability of the President, act as and have all the powers of the President in the conduct of the affairs of PrimeTimers® of Charlotte and shall have such other powers and duties as may be assigned by the President.

**The Secretary** shall keep the Minutes of the meetings of the Board of Directors and of the membership, record the votes in all elections, maintain the official records of PrimeTimers® of Charlotte and keep records thereof. The Secretary shall have such other duties as may be assigned by the President.

**The Treasurer** shall be responsible for administering PrimeTimers® of Charlotte funds as directed by the Board of Directors and maintaining the financial records of PrimeTimers® of Charlotte. The Treasurer will provide a financial statement at each Board of Director's meeting and at least quarterly to the membership. The Treasurer shall have such other duties and responsibilities as may be assigned by the President. The Treasurer shall sign checks on the PrimeTimers® of Charlotte account.

**The Director of Communications** shall be responsible for membership records, electronic contacts with members and communications regarding special Chapter events, trips, etc. This Director coordinates social activities of the Chapter.

**The Director of Publications** shall be responsible for creation and publication of the Chapter's monthly newsletters. This Director may assist/advise all Board members in the design and production of various Chapter public documents.

## SECTION 2. BOARD OF DIRECTORS:

The Board of Directors is charged with the management of the affairs and business of PrimeTimers® of Charlotte. It shall determine and set policy and shall act upon proposals and recommendations submitted by the membership. All members of the Board of Directors shall make every effort to attend every Board meeting and shall have one vote on each matter to be decided. A quorum shall be required and shall consist of a simple majority of the Directors. All Board of Directors meetings are open to the general membership. The Secretary shall send out to the Membership a notification of the time and place of the Board meetings. Those wishing to address the Board shall notify the President in advance so that time can be provided on the agenda.

The Treasurer or the President shall be authorized to sign financial accounts of the PrimeTimers® of Charlotte.

**Directors-at-Large** shall provide advice and consultation to the Board of Directors as the need arises.

## ARTICLE VII

### OPERATING PROCEDURES

SECTION 1. Management of the affairs of PrimeTimers® of Charlotte shall be vested in the Board of Directors.

SECTION 2. The President shall appoint a nominating committee and/or a committee chairperson and announce the members of the committee at the September membership meeting.

The nominating committee shall prepare a slate of officers for the ensuing year. The slate shall be presented at the November meeting at which time additional nominations may be made from the floor.

SECTION 3. Elections shall be held by ballot of the members at the November meeting. Ballots shall be counted by the Secretary and the Chairman of the nominating committee. The winners will be announced during the November membership meeting. If there is but one nominee for each office, the ballot may be dispensed with and the election held by voice vote.

SECTION 4. The new officers shall be presented and installed at the January meeting.

SECTION 5. Should a vacancy occur in any office, the President, with the concurrence of the Board of Directors, shall appoint a regular member to fill the unexpired term.

SECTION 6. The following shall be presented by the Board of Directors to PrimeTimers® of Charlotte membership for approval by a majority of the members voting provided that a quorum is present.

1. Annual Budget
2. Other monetary commitments in excess of 15% of the total expenditures in the approved annual budget.
3. Unbudgeted expenditures must be approved by the Board of Directors and if in excess of 15% of the total expenditures in the annual budget must be submitted to the membership for approval.

Notices of proposed votes must be included in meeting notices per Article VIII, Section 3.

SECTION 7. Anti-Discrimination and Anti-Harassment: This Chapter does not discriminate against any person on the basis of race, color or religion.

Persons who engage in prohibited discrimination or harassment will be subject to appropriate discipline up to and including termination of membership in PrimeTimers® of Charlotte.

## **ARTICLE VIII**

### **MEETINGS**

SECTION 1. There shall be one regular membership meeting each month except December. However, the President may call special membership meetings.

SECTION 2. There shall be one regular Board of Directors meeting each quarter. However, the President may call special Board meetings.

SECTION 3. Notices for all meetings shall be sent by the Secretary at least five days in advance of said meetings. The notice shall state date, time, place and purpose of the meeting.

SECTION 4. The majority of the Board of Directors and 15% of all other Members shall constitute a quorum, capable of transacting all business properly brought before regular or special meetings of PrimeTimers® of Charlotte.

Section 5. Any procedural issues that are not addressed in these Bylaws shall be handled according to the current edition of Robert's Rules of Order.

## ARTICLE IX

### AMENDMENT AND EFFECTIVITY

SECTION 1. Any Regular Member may submit proposed amendments or changes to these Bylaws at any meeting of PrimeTimers® of Charlotte.

SECTION 2. Proposed changes to these Bylaws shall be communicated to the members of PrimeTimers® of Charlotte for consideration and discussion at a membership meeting prior to a vote at the next monthly membership meeting.

SECTION 3. Amendments to these Bylaws shall become effective only after approval by the Board of Directors and passage by two-thirds affirmative vote of the Regular members attending, provided there is a quorum present.

SECTION 4. The Secretary shall distribute the approved Bylaws to all members and to new members as they join.

#### **Signatures:**

PrimeTimers® of Charlotte President: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

PrimeTimers® of Charlotte Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

#### **Revision Listing:**

Date Bylaws Approved by Membership: January 8, 2006

Revision Approved by Membership: January 9, 2011 [Full Revision Review]

Revision Approved by Membership: June 9, 2013 [Article IV, Section 3]

Revision Approved by Membership: February 9, 2014 [Article IV, Section 1; Article V, Section 3; Article V, Section 5 deleted; Article VI Section 1]

Revision Approved by Membership: January 11, 2015 [Article V, Section 4]

Revision Approved by Membership: February 11, 2018 [Article II, Section 1; Article V, Section 2; Article V, Section 4; Article VI, Section 1 The President; Article VII, added Section 7]

Revision Approved by Board: March 17, 2022 [To use/insert registered name PrimeTimers® in place of 'Prime Timers' where applicable. Registration created by PTWW. No other article information changed]